



Department of Justice
Drug Enforcement Administration

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4 FROM: FAX FTS #: 503-721-6601 (ASAC Fax)
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NAME: ASAC Tammie T. Key
Drug Enforcement Administration
PHONE: 503-721-6541
OFFICE/ORG: Portland District Office



U.S. DEPARTMENT OF JUSTICE
DRUG ENFORCEMENT ADMINISTRATION

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5 Additional Comments
Attached please find information concerning the U.S. Drug Enforcement Administration's upcoming National Drug Take Back Day, Initiative Protocols, and Contact Information. Please review and share this important information with your local law enforcement colleagues. Should you have any questions, feel free to contact ASAC Tammie T. Key from the Portland District Office at 503-721-6541. Thank you for your cooperation and interest.

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U. S. Department of Justice
Drug Enforcement Administration
Seattle Field Division
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www.dea.gov

JUL 22 2011

Law Enforcement Colleagues,

On April 30, 2011, the U.S. Drug Enforcement Administration sponsored the second National Drug Take Back Day. With the support of Law Enforcement agencies in our four-state area of Washington, Alaska, Idaho, and Oregon, over 24,000 pounds of prescription drugs were collected at 175 collection sites. Cooperation from our state and local partners was outstanding. This allowed law enforcement to safely remove these medications from our communities and to keep them out of our environment.

Following the outstanding response to the first two National Drug Take Back events, we have had many calls from the public requesting another opportunity to rid their homes of old, expired, and unused prescriptions. Therefore, the Drug Enforcement Administration is promoting the third National Take Back Day on Saturday, October 29, 2011.

We invite you to participate in this event. By registering your collection site with us, it allows citizens in your community access to your information on where to drop-off their unwanted prescription drugs based on their zip code.

In addition to providing media exposure, we will destroy all the pharmaceutical drugs that you collect from this event, if you wish. If you choose to participate on October 29, 2011, please fill out the attached Registration Form. This will allow us to include your department in all the media coverage along with the location of your collection site. We will provide you with disposal boxes and posters. After the event, the disposal boxes should be sealed and secured at your department. No counting of pills or inventory is needed by us for destruction.

We are setting up a command center to coordinate the destruction efforts commencing on October 31, 2011. At that time we will be able to direct you to pickup sites, destruction sites or how to mail the sealed disposal boxes to us.

A set of protocols that will answer questions as to how to take in these drugs is attached. To date, thousands of law enforcement agencies around the country have previously and will again be registering to take advantage of this opportunity. We encourage you to consider sponsoring this event for your community. My Assistant Special Agent in Charge, Selby L. Smith is available to answer any of your questions regarding this event and can be reached at Selby.L.Smith@usdoj.gov.

To register, fill out the attached form and fax it to 206-553-5302.

A handwritten signature in black ink, appearing to read "Matthew G. Barnes".

Matthew G. Barnes
Special Agent in Charge
Seattle Field Division

Take Back Initiative Protocols

- On Saturday, October 29, 2011, state and local law enforcement agencies in conjunction with the Drug Enforcement Administration (DEA), may host one or more collection sites at locations of their choosing. Locations should be selected that provide easy access and available parking.
 - Collection sites are **NOT** allowed to be held **INSIDE** pharmacies/drug stores. They can be right outside the doors or in the parking lot, but not in the building.
- Collection efforts may be combined with community drug awareness activities and involve the distribution of brochures and other information. In addition to the national and local media exposure being done by DEA, you are welcome and encouraged to publicize the take back day through your own agency's media contact protocol (please wait until after the National announcement).
- Controlled, non-controlled, and over the counter substances may be collected. The general public is often unaware of this distinction in medication status.
- This program is anonymous and all efforts should be made to protect the anonymity of individuals disposing of medications. No questions or requests for identification should be made.
- Participants may dispose of medication in its original container or by removing the medication from its container and disposing of it directly into a disposal box. If an original container is submitted, the individual should be encouraged to remove any identifying information from the prescription label by either removing the label or utilizing a permanent marker.
- No effort should be made by law enforcement personnel to count, inventory, or log medications.
- All solid dosage pharmaceutical products and liquids in consumer containers may be accepted. Liquid products, such as cough syrup, should remain sealed in their original container. The depositor should ensure that the cap is tightly sealed to prevent leakage.

- Intra-venous solutions, injectibles, syringes, or medical waste **WILL NOT** be accepted due to potential hazard posed by blood-borne pathogens.
- All participants must retain possession of their own medication during the surrender process, law enforcement personnel should not handle the medications at any time and should simply have participants either empty the medication into the disposal box and throw the container into a garbage bag or throw the entire container in the disposal box.
- **A law enforcement officer must remain with the drug disposal box at all times.** Collected pharmaceuticals should be handled as drug evidence with law enforcement custody to safe-guard the surrendered material.
- Due to Oregon incinerator operational policies, if you decide to utilize your own collection boxes in lieu of boxes provided by DEA, the boxes need to be between the below listed sizes:
 - No larger than 18 inches x 18 inches x 28 inches
 - No smaller than 15 inches x 14 inches x 24 inches
- At the conclusion of the event, a law enforcement officer will seal the drug disposal boxes in accordance with your agency's policy and procedure.
- The drug collection boxes should then be returned to your police department and stored per your department's standard operating procedures for safe keeping and temporary storage, until they are turned over to DEA.
- By registering with DEA for this one day National Pharmaceutical Drug Take Back Day being held on October 29, 2011, no additional waiver letter is needed.
- Please register by October 14, 2011.



NATIONAL TAKE BACK INITIATIVE III



OCTOBER 29, 2011

Participant Information

Law Enforcement Agency: _____

Address: _____

Point of Contact - Name: _____

Phone: _____

Email: _____

Collection Site: _____

Address: _____

DEA Contact Information

Point of Contact: Michelle Miller

Address: 400 Second Avenue West

Seattle, WA 98119

Phone: (206) 553-1154

Fax: (206) 553-5302

Email: Michelle.M.Miller@usdoj.gov